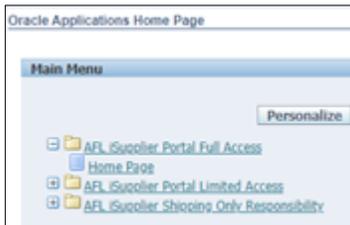
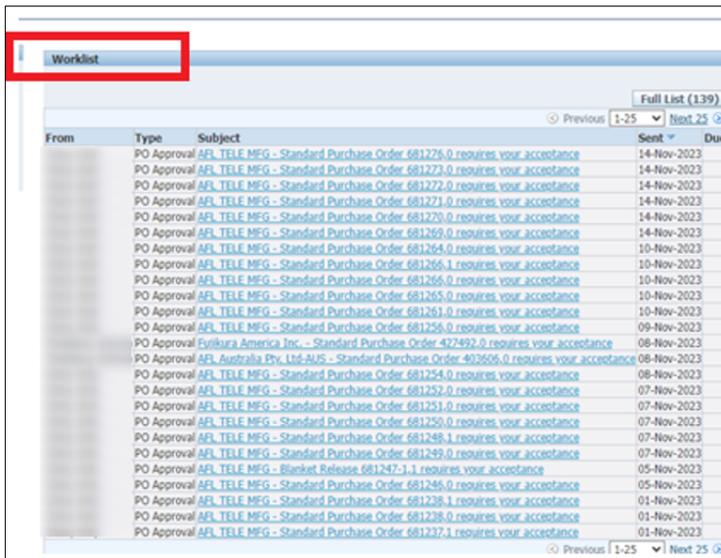


## How to Download a PDF of a PO Number

1. Log into the AFL iSupplier Portal.

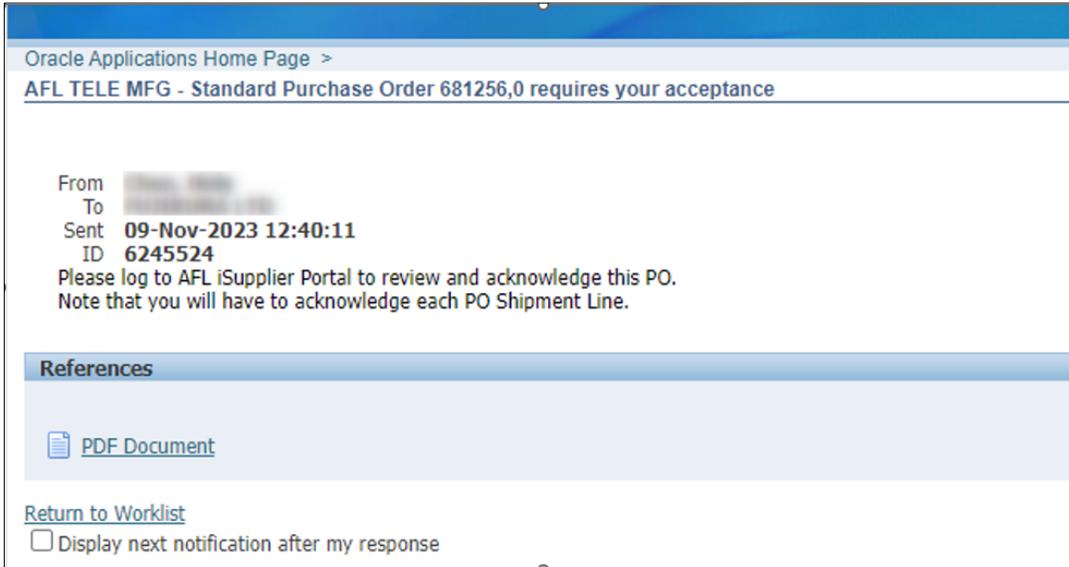


2. Go to **Worklist**.



3. Search or open the PO number for the PO PDF document that needs to be reviewed.
4. Click on PO number notification in the Subject column to view the PDF.

5. Click on the **PDF Document** link in the References section to save to your local drive for that PO number.



6. Click on **Return to Worklist** link to view next PDF.
7. Repeat the same process of steps 2 and 3 to get PDFs for multiple number of POs.