

## How to Download a PDF of a PO Number

1. Log into the AFL iSupplier Portal.



## 2. Go to Worklist.

Worklist	and the second	
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		Full List (
	Previous     1.2	5 V Next
From	Type Subject	Sent *
	PO Approval AFL TELE MFG - Standard Purchase Order 681276.0 requires your acceptance	14-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681273.0 requires your acceptance	14-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681272.0 requires your acceptance	14-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681271.0 requires your acceptance	14-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681270.0 requires your acceptance	14-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681269.0 requires your acceptance	14-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681264.0 requires your acceptance	10-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681266.1 requires your acceptance	10-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681266.0 requires your acceptance	10-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681265.0 requires your acceptance	10-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681261.0 requires your acceptance	10-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681256.0 requires your acceptance	09-Nov-202
	PO Approval Fujikura America Inc Standard Purchase Order 427492.0 requires your acceptance	08-Nov-202
	PO Approval AFL Australia Pty. Ltd-AUS - Standard Purchase Order 403606.0 requires your acceptance	08-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681254.0 requires your acceptance	08-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681252.0 requires your acceptance	07-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681251.0 requires your acceptance	07-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681250.0 requires your acceptance	07-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681248.1 requires your acceptance	07-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681249.0 requires your acceptance	07-Nov-202
	PO Approval AFL TELE MFG - Blanket Release 681247-1.1 requires your acceptance	05-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681246.0 requires your acceptance	05-Nov-202
	PO Approval AFL TELE MEG - Standard Purchase Order 681238.1 requires your acceptance	01-Nov-202
	PO Approval AFL TELE MFG - Standard Purchase Order 681238.0 requires your acceptance	01-Nov-202

- 3. Search or open the PO number for the PO PDF document that needs to be reviewed.
- 4. Click on PO number notification in the Subject column to view the PDF.



5. Click on the **PDF Document** link in the References section to save to your local drive for that PO number.

Oracle Applications Home Page >		
AFL TELE MFG - Standard Purchase Order 681256,0 requires your acceptance		
From To Sent <b>09-Nov-2023 12:40:11</b> ID <b>6245524</b> Please log to AFL iSupplier Portal to review and acknowledge this PO. Note that you will have to acknowledge each PO Shipment Line.		
References		
DF Document		
Return to Worklist Display next notification after my response		

- 6. Click on **Return to Worklist** link to view next PDF.
- 7. Repeat the same process of steps 2 and 3 to get PDFs for multiple number of POs.