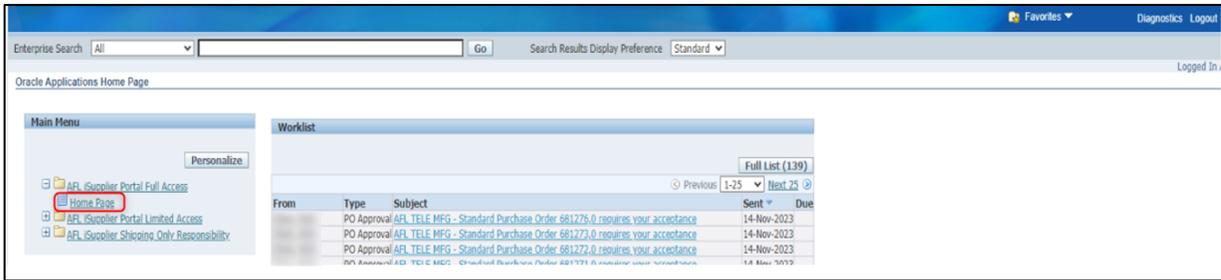
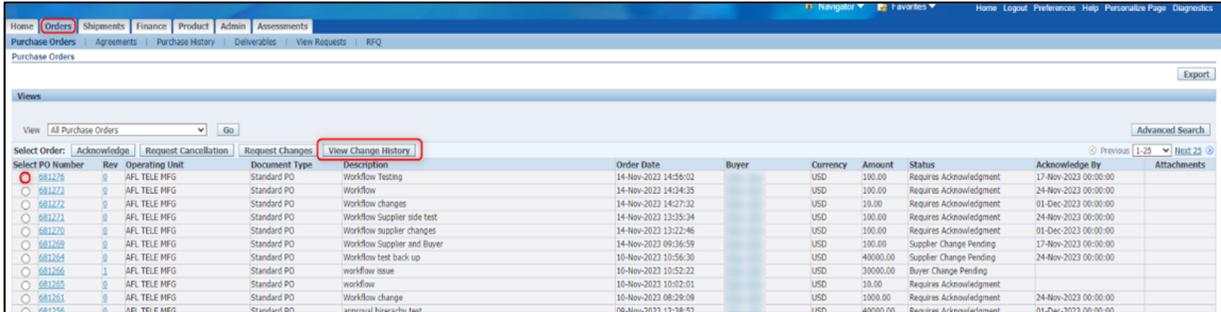


How to View Purchase Order Change History

1. Log into the AFL iSupplier Portal.
2. Click on Home Page.



3. Click on Orders Tab.
4. Select the PO you want to review.
5. Click on View Change History.



Select PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
681276	0	AFL TELE MFG	Standard PO	Workflow Testing	14-Nov-2023 14:56:02		USD	100.00	Requires Acknowledgment	17-Nov-2023 00:00:00	
681273	0	AFL TELE MFG	Standard PO	Workflow	14-Nov-2023 14:24:25		USD	100.00	Requires Acknowledgment	24-Nov-2023 00:00:00	
681272	0	AFL TELE MFG	Standard PO	Workflow changes	14-Nov-2023 14:27:32		USD	10.00	Requires Acknowledgment	01-Dec-2023 00:00:00	
681271	0	AFL TELE MFG	Standard PO	Workflow supplier side test	14-Nov-2023 13:35:34		USD	100.00	Requires Acknowledgment	24-Nov-2023 00:00:00	
681270	0	AFL TELE MFG	Standard PO	Workflow supplier changes	14-Nov-2023 13:22:46		USD	100.00	Requires Acknowledgment	01-Dec-2023 00:00:00	
681269	0	AFL TELE MFG	Standard PO	Workflow Supplier and Buyer	14-Nov-2023 09:36:59		USD	100.00	Supplier Change Pending	17-Nov-2023 00:00:00	
681264	0	AFL TELE MFG	Standard PO	Workflow test back up	10-Nov-2023 15:56:30		USD	40000.00	Supplier Change Pending	24-Nov-2023 00:00:00	
681260	1	AFL TELE MFG	Standard PO	workflow issue	10-Nov-2023 10:52:22		USD	30000.00	Buyer Change Pending		
681265	0	AFL TELE MFG	Standard PO	workflow	10-Nov-2023 10:02:01		USD	10.00	Requires Acknowledgment		
681261	0	AFL TELE MFG	Standard PO	Workflow change	10-Nov-2023 08:28:09		USD	1000.00	Requires Acknowledgment	24-Nov-2023 00:00:00	
681156	0	AFL TELE MFG	Standard PO	internal hardware test	08-Nov-2023 11:18:43		USD	40000.00	Requires Acknowledgment	01-Dec-2023 00:00:00	

6. The below screen will show all the modifications made to the PO. The **green star** indicates where the modification took place.



Details Request Date	Line	Shipment	Item	Supplier	Description	Qty	Price / UOM	Rate	Amount	Promised Date	Need-By Date	Start Date	End Date	Supplier Order Number	Supplier Order Line Number	Additional Changes	Cancellation Split Request	Response	
05-Nov-2023 13:49:49	1						Meter			29-Dec-2023 13:49:31	05-Dec-2023 00:00:00						No	No	Accepted
Requested by Change Reason Response Reason																			
Responded by Response Date 05-Nov-2023 13:51:42																			
05-Nov-2023 13:49:49	1						Meter			08-Dec-2023 13:49:31	05-Dec-2023 00:00:00						No	No	Accepted
Requested by Change Reason Response Reason																			
Responded by Response Date 05-Nov-2023 13:51:42																			