



iSupplier Registration Checklist

These items need to be included before you submit your registration. See iSupplier Registration and Vendor Data Modifications Instructions PDF for more detailed instructions. AFLglobal.com/iSupplier.

- Enter Payment and Purchase Addresses (these can be the same)
- Enter Contact information and/or register iSupplier access for PO Placement and Accounts Receivable Contacts
- Enter Contact Information for Quality, EHS, or other relevant Contacts and register them in iSupplier if desired (optional)
- Enter Business Classification (optional) and attach pertinent documents in the Attachments tab
- Enter Banking Information
 - See examples of how to fill out this information correctly in the iSupplier Registration and Vendor Data Modifications Instructions PDF.
- Fill out Additional Supplier Information Tab
- Add Attachments
 - Enter Tax documents if requested. The W9 or W8 is a requirement for Vendors supplying the U.S.
 - Enter Business Classification documents (if applicable)
 - Enter additional information (if requested)
- Click Submit to save information
- Complete Supplier Registration and Update Password